

APPLICATION

2011 JUNIOR FACULTY DEVELOPMENT PROGRAM



THE JUNIOR FACULTY DEVELOPMENT PROGRAM PROVIDES UNIVERSITY INSTRUCTORS WITH A SEMESTER-LONG OPPORTUNITY TO:

- ENGAGE IN CURRICULUM DEVELOPMENT AND EXPLORE ALTERNATIVE TEACHING METHODOLOGIES,
- EXPAND THEIR KNOWLEDGE IN THEIR FIELDS OF STUDY AND GATHER NEW TEACHING MATERIALS AND RESOURCES, AND,
- DEVELOP RELATIONSHIPS WITH U.S. HOST UNIVERSITIES AND THEIR HOME UNIVERSITIES

THE COMPETITION IS OPEN TO UNIVERSITY FACULTY FROM ALBANIA, ARMENIA, AZERBAIJAN, BOSNIA AND HERZEGOVINA, CROATIA, GEORGIA, KAZAKHSTAN, KOSOVO, KYRGYZSTAN, MACEDONIA, MONTENEGRO, SERBIA, TAJIKISTAN, TURKMENISTAN, AND UZBEKISTAN.

INDIVIDUALS MAY APPLY FOR FIELDS IN THE HUMANITIES AND SOCIAL SCIENCES.

APPLICATION DEADLINE:

Applicants in Uzbekistan: 17:00, JULY 9, 2010



2011 JUNIOR FACULTY DEVELOPMENT PROGRAM

A PROGRAM OF THE BUREAU OF EDUCATIONAL AND CULTURAL AFFAIRS OF THE UNITED STATES DEPARTMENT OF STATE

Thank you for your interest in the Junior Faculty Development Program.

For more than half a century, the people of the United States have supported international educational and cultural exchange programs as an investment in global understanding and peace. Such exchange programs have a long track record of bringing future leaders from around the world to the United States—and of giving talented young Americans invaluable experiences and insights abroad.

The Bureau of Educational and Cultural Affairs (ECA) of the U.S. Department of State is responsible for the management and oversight of many of the U.S. government's international exchanges. Underlying the role of exchanges in U.S. foreign policy is the belief that mutual understanding is of vital importance in an increasingly interdependent world, and that person-to-person exchange and training is the most effective way to promote mutual understanding. ECA also supports the idea that international exchanges enhance the effectiveness of the United States in dealing with other nations, and that the exchange of persons and perspectives is essential to the promotion of democracy, economic prosperity, international cooperation, peace and security around the world.

The Bureau of Educational and Cultural Affairs will conduct a merit-based competition to recruit, select, place and support Fellows throughout the program. The Bureau of Educational and Cultural Affairs provides follow-on activities for program alumni to continue fostering the development of democratic systems and market economies after program participants return home.



JUNIOR FACULTY DEVELOPMENT PROGRAM

A PROGRAM OF THE BUREAU OF EDUCATIONAL AND CULTURAL AFFAIRS OF THE UNITED STATES DEPARTMENT OF STATE

Program Description and Administration:

The Government of the United States of America is pleased to announce the open competition for the Junior Faculty Development Program (JFDP) for the 2011 spring semester. The JFDP is managed and funded by the ***Bureau of Educational and Cultural Affairs (ECA) of the United States Department of State***. The Bureau of Educational and Cultural Affairs works with an American non-profit, non-governmental organization, under a cooperative agreement with ECA, administers the JFDP and oversees each participant's successful completion of the program. The United States Congress annually appropriates funds to finance the JFDP, and authorizes the Bureau of Educational and Cultural Affairs to oversee these funds.

The primary and distinct goal of the JFDP is to provide university instructors from Albania, Armenia, Azerbaijan, Bosnia and Herzegovina, Croatia, Georgia, Kazakhstan, Kosovo, Kyrgyzstan, Macedonia, Montenegro, Serbia, Tajikistan, Turkmenistan, and Uzbekistan with opportunities to engage in curriculum development and explore alternative teaching methodologies, expand their knowledge in their fields of study and gather new teaching materials and resources. Participants in JFDP are also encouraged to forge relationships with U.S. host universities and their home universities in order to support ongoing contact and collaboration. Throughout their stay in the United States, JFDP Fellows observe courses, attend academic conferences, and work closely with faculty mentors from U.S. host universities to outline new courses and may be invited to present a lecture or co-teach classes at a U.S. university. Fellows will also serve as cultural resources, sharing information about their home countries with U.S. faculty, students, and community members. Fellows do not earn academic degrees through the JFDP, and must return to their home countries after completing the program.

Each JFDP Fellow will spend a total of **five (5) months** (January-May 2011) in the United States. The Bureau of Educational and Cultural Affairs will work with an American non-profit organization to place Fellows at U.S. host universities and provide logistical support for the Fellows throughout their stay in the United States.

A. GENERAL OVERVIEW

I. PROGRAM ELIGIBILITY REQUIREMENTS

Participants in the JFDP must:

- be a citizen of either Albania, Armenia, Azerbaijan, Bosnia and Herzegovina, Croatia, Georgia, Kazakhstan, Kosovo, Kyrgyzstan, Macedonia, Montenegro, Serbia, Tajikistan, Turkmenistan, or Uzbekistan.
- currently reside and work in his/her country of citizenship;
- be a faculty member currently teaching full-time at an institution of higher education in their home country and have at least two (2) years of full-time professional experience as a university lecturer or administrator at the time of application (time spent working at a university while simultaneously working towards your first higher education degree does not count towards the two year requirement);
- be highly proficient in written and oral English (be able to participate in an English language interview);
- return to their home country after completing the program;
- be able to begin the JFDP in the United States in January 2011 (December 2010 if English language training is required). Participants will not be allowed to defer until a later date; and,
- be able to receive and maintain a U.S. exchange visa (J-1) required for this program.

Individuals will **not** be eligible to participate in the program if they are:

- U.S. citizens or permanent residents of the United States;
- Currently participating in academic, training or research programs in the United States;
- Currently residing or working outside of the country of citizenship.
- Individuals who have participated in an exchange visitor program sponsored or funded by the U.S. government (e.g., U.S. Department of State, Public Affairs Sections at U.S. Embassies, U.S. Agency for International Development or other U.S. government agencies) for a period of more than six weeks and who have not fulfilled their two-year home residency requirement by the time of application;
- Individuals who have applied for U.S. permanent residency in the past three years;
- Local employees of the U.S. missions abroad who work for the U.S. Department of State or USAID are ineligible for grants during the period of their employment and for one year following the termination of employment;
- Immediate families (i.e., spouses and dependent children) USAID, and U.S. Department of State employees for a period of one year following the termination of such employment. This provision does not disqualify self-supporting members of families who live apart from their parents;
- Persons arrested for, charged with, or convicted of a crime (excluding minor traffic violations).

ELIGIBLE FIELDS IN THE SOCIAL SCIENCES AND HUMANITIES FOR THE 2010-2011 JFDP COMPETITION:

- | | | |
|-------------------------------|--|-------------------------|
| • American Studies | • History | • Philosophy |
| • Architecture/Urban Planning | • International Affairs | • Political Science |
| • Fine Arts/Arts Management | • Journalism | • Psychology |
| • Business Administration | • Library Science | • Public Administration |
| • Cultural Anthropology | • Law | • Public Health |
| • Economics | • Linguistics (Applied or Theoretical) | • Public Policy |
| • Education Administration | • Literature | • Religious Studies |
| • Environmental Studies | • Peace/Conflict Studies | • Social Work |
| | | • Sociology |

II. SELECTION PROCESS AND CRITERIA

Participants in the JFDP will be selected through an open, merit-based competition. All written applications to the JFDP (including the *statement of purpose*) will be read and evaluated by both an American scholar and a scholar from the applicant's home country who are experts in a particular field of study. Please note that all references to an applicant's name will be removed from all the materials submitted to the evaluators in order to ensure the anonymity of the applicant, and the objectivity of the readers. All applications and *statements of purpose* will be judged on the following criteria:

- Clarity of thought and presentation
- Knowledge of the field of study and demonstrated commitment to educational principles
- Potential for leadership and change at the applicant's home institution
- Potential for initiating contact and exchange between the applicant's home institution and a U.S. institution

Applicants whose written applications receive a successful evaluation will be invited to participate in an English language interview. The interviews will be conducted by a joint US-local scholar interview team. Applicants must be present in their country at the time of the interview. Representatives of the U.S. Embassy Public Affairs Section may also observe and participate in the interviews. The interview gives the selection committee the opportunity to meet the candidate in person, and to learn why the candidate would like to participate in the JFDP. At the time of the interview, each candidate will also take an Institutional TOEFL in order to provide a basic assessment of the person's English language skills, and to help the committee identify those finalists who may need English language training before beginning the JFDP. Anyone who receives a TOEFL score below 550 (below 213 on the computer-based test; below 79 on the Internet-based test) will be required to participate in an intensive English language course in December 2010. All travel expenses to the interview, the cost of the Institutional TOEFL, and all costs associated with the intensive English language training will be funded as part of the program.

A committee in Washington, D.C., consisting of representatives of the U.S. Department of State, American sponsoring organization, and U.S. universities who are familiar with the JFDP will decide who will become a finalist in the JFDP based upon each candidate's written application and interview results.

III. TO APPLY TO THE JFDP

A complete application to the JFDP consists of **one original** and **two (2) copies** of the following:

1. Completed application form (your answers to questions 1-27);
2. *Statement of Purpose* written in English AND in native language;
3. Two (2) recommendations, using the forms provided. If a recommendation is written in the native language, it must be accompanied by an English translation;
4. *Curriculum Vitae* in ENGLISH ONLY, observing the template provided.

IV. IMPORTANT THINGS TO NOTE

- Refer to the supplemental documents (available at www.jfdp.org) that provide descriptions of academic fields, and U.S. equivalents for professional titles and academic degrees.
- Notarization of documents is NOT required.
- Participation in **ALL** program events is **mandatory** for all JFDP Fellows.
- No application documents will be returned to the applicant either during or after the competition. All application evaluations will remain confidential.
- While there is no strict age limit, **strong** preference will be given to applicants who are in the early stages of their careers.

All Application Materials Are Free of Charge and May be Copied

- Applicants must be living in their home country at the time of the interview. Interviews cannot be given over the phone. JFDP will not pay for travel of applicants not in their home country.
- The JFDP reserves the right to verify all information given in the application. In the event that there is a discrepancy or information is found to be false, the application will immediately be declared invalid and the applicant ineligible.
- **Dependents** of finalists in the JFDP may NOT join Fellows in the United States until **March 1, 2011**, and must depart no later than **May 1, 2011**. A “dependent” is defined as a spouse or an unmarried child under the age of 21. JFDP Fellows who wish to invite their dependents to the United States on a J-2 visa must receive prior approval from the Bureau of Educational and Cultural Affairs. Approval to invite dependents will be granted to those Fellows who can demonstrate:
 - They are financially able to support their dependents in the United States;
 - They have purchased adequate health insurance for their dependents; and
 - They have obtained written testimony from their host university that they are successfully engaged in the JFDP and in their university community.
 - **Note:** Only the consular officer at the U.S. Embassy in your country has the right to approve or deny visa requests.

B. APPLICATION INSTRUCTIONS

I. APPLICATION FORM (ITEMS 1-27)

The application form **MUST** be in English (except where otherwise noted), and should be typewritten. If you use additional pages of paper to answer a question, write the question, its corresponding number, and your name at the top of each additional page. Please attach a recent photograph of yourself where indicated on page 1. All questions must be answered for your application to be complete. **Important:** The question in Item 13, “Field of Study to which you are applying,” requires reference to a supplemental document that describes eligible fields in the humanities and social sciences. Please review this document carefully to assess the appropriate equivalent of your academic discipline in the United States. This supplement can be downloaded from the JFDP Web site (www.jfdp.org).

II. STATEMENT OF PURPOSE (Items 28-29)

The *Statement of Purpose* portion of your application is comprised of your answers to the questions in Items 28 and 29, with one version of your answers written in English and another version translated to your native language. Both language versions should **NOT** be combined in the same page space. Both versions must be word-processed on a computer or typed on a typewriter, using single-space paragraph formatting and an 11- or 12-point font size. Each language version should not exceed three (3) pages in length, and any pages or essays beyond the 3-page limit will not be considered during the selection process. The Statement of Purpose outlines your work plan while in the U.S. and is used to determine your host university placement. Your answers will be read by the selection committee members and, if you are selected, by the universities that will consider hosting you. Finalists accepted on the Program will be expected to complete the work outlined in the Statement of Purpose.

III. CURRICULUM VITAE

The *Curriculum Vitae* (CV) must be typed in English, using the template provided in this application. If you already have a formatted CV, please ensure that your existing CV contains as much of the relevant and applicable information listed in the template as possible. Your CV will be reviewed by U.S. university faculty and administrators, therefore attention to details and formatting is necessary.

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IV. RECOMMENDATIONS

Two (2) recommendations are required for your complete application. A form is provided in this application for recommenders to complete. The individual form can also be downloaded at the JFDP Web site (www.jfdp.org). In addition to the completed form, a recommendation should include a narrative statement on the recommender's letterhead, if any. *Both recommendations* must be completed in ENGLISH. If originals are in any language other than English, you must include the originals and English language translations. Eligible recommenders include colleagues, advisers, former students, supervisors and other professionals who are familiar with you and your professional abilities, and who can evaluate your ability to participate in the JFDP. Family members or relatives are not eligible to write letters of recommendation. Those who provide recommendations should include their complete work contact information (address, telephone numbers, e-mail address if available). Please be sure that the content of the recommendations speak to the applicant's unique strengths as an educator, professional and potential leader within higher education and do not simply discuss personal characteristics.

Application documents do *not* need to be notarized. Translations must be clearly marked, "TRANSLATION." The original recommendation forms must have original signatures. It is the responsibility of the applicant to notify recommenders that confidentiality of the forms cannot be assured if the applicant intends to translate the letters himself/herself.

Applicant I.D. Number:

OFFICIAL USE ONLY



JUNIOR FACULTY DEVELOPMENT PROGRAM

*A Program of the Bureau of Educational and Cultural Affairs of the
United States Department of State*

A complete application consists of one original and two copies of each of the following:

- A) Completed application form (your answers to Items 1-27)
- B) Your Statement of Purpose answers in English and in your native language (answers to Items 28-29)
- C) Two (2) recommendations (a non-English recommendation must be accompanied by a translation)
- D) Curriculum Vitae: In English only (observe the enclosed template)
- E) RECENT portrait photograph of yourself attached to the application

PLEASE TYPE ALL ANSWERS.

- 1. Name in English.** Your complete last name, first name and middle name. Do not translate your name. Please write your complete name in *Latin* letters, exactly as it appears in your international passport, if available. *Example: Zakharova, Elena Yuriyevna*

Last Name First Name Middle Name
Name in Native Language.

Last Name First Name Middle Name

2. Gender Male ☐ Female ☐ **3. Marital Status** _____

4. Date of Birth ____ / ____ / ____ **5. Place of Birth** _____
(day / month / year) City, Region, Country (*current names*)

6. Citizenship _____ **7. Country of Residence** _____
(Country of which you are a citizen) (Country where you legally reside)

Home Address. Where indicated below, please write your permanent home address in Latin letters, e.g., ul. Lesnaya, d. 53, kv. 18. Please do not translate your address. You must include your postal index. Indicate a phone number where you can be reached at home. If available, include a mobile number and an e-mail address.

8. Home Address (in Latin letters)

9. Home Address (in native language)

Street Name, Building, Apartment Street Name, Building, Apartment

City Region Postal Code City Region Postal Code

Home Telephone (include city code)

Mobile Telephone (include city code)

Home E-mail Address

Attach Recent
Photograph Here
(Passport size
and format)

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Place of Employment. Indicate your primary place of employment. Translate into English the name of your Institution, School/Faculty, and Department (e.g., Eastern State University, School of Jurisprudence, Department of International Law). Write the complete street address in Latin letters (e.g., Bulevar kralja Aleksandra 67, kabinet 121). Please do not translate your address. Indicate a phone number where you can be reached at work. Then, write the information in the native language.

10. Place of Employment (in English)

_____	Institution Name				
_____	School Name				
_____	Department Name				
_____	Street Address				
_____	Building Number, Office				
_____	City	_____	Region	_____	Postal Code
_____	Work Telephone (include city code)	_____	Work Fax	_____	Work E-mail

11. Place of Employment (in native language)

_____	Institution Name				
_____	School Name				
_____	Department Name				
_____	Street Address				
_____	Building Number, Office				
_____	City	_____	Region	_____	Postal Code
_____	Work Telephone (include city code)	_____	Work Fax	_____	Work E-mail

12. Your Work Position (in Latin letters) _____
(e.g., docent, prepodovatel, redoven profesor, mughalem).

13. Field of study to which you are applying. _____
Please refer to the supplemental document that describes the eligible humanities and social science fields.

14. Highest Degree Earned (in Latin letters) _____
(e.g. bakalavr, doktor i shkencave, magistar, diplom, etc.)

15. In what field is the above degree? _____
(Translate to English)

16. Educational History. List all colleges, universities and professional schools that you have attended, beginning with the most recent. Include the years attended (e.g., 1998-2002), the field of study, and the degrees that you have received, including the highest degree. Write out the names of these degrees using Latin letters, (e.g., diplomiran, magistar, aspirantura, magistris khariskhi). Use additional pages if necessary.

Institution and City	Dates (yyyy-yyyy)	Field of Study	Degree
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

17. Academic Work History. List all academic and/or professional positions held, beginning with the present. Please do not translate position titles into English, but use Latin letters (e.g., docent, oliy o'quv yurtlary o'qituvchisi, prepodovatel', vishi lector, redoven profesor, predavach, mughalem, etc.)

Institution/Employer	Position	Dates of Employment
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Applicant I.D. Number: _____

18. Years of Full-time Experience in an Institution of Higher Education. Administrative experience is considered work in a supervisory role, such as Dean, Rector, Department Head, etc. Please note that a full-time work load is defined by the Ministry of Education in your home country. Please inquire at an U.S. Embassy Public Affairs Section in Tashkent for a definition of full-time status in your home country.

Years of teaching _____ **Years of administrative work** _____

19. Current Annual Teaching and Administrative Work Load. Please list the institutions of higher education where you currently work, the number of hours you work there annually, and in what capacity you work there – administrative or teaching (hours spent in the classroom).

Institution	Teaching Annual Hours	Administrative Annual Hours
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

20. Professional Travel Abroad. List all professional travel abroad. Use additional pages if necessary.

Country	Date	Purpose of visit (include names of organizations, if any)
_____	_____	_____
_____	_____	_____
_____	_____	_____

21. Recommendations. Please list the two people who will be writing recommendations for you. Please refer to Part B, Section IV for more information concerning letters of recommendation.

Name	Title	Relationship to you (e.g. colleague, supervisor, etc.)
_____	_____	_____
_____	_____	_____

22. Other Fellowships, Scholarships, or Exchange Programs. To what other sponsored exchange programs are you applying, if any? Please list them.

23. Program Notification. How did you learn about the Junior Faculty Development Program? Check **all** responses that apply. If you learned about the JFDP through a website, newspaper, journal, radio, or television advertisement, write the name of it. If the way in which you learned about the JFDP is not listed below, explain how you heard about it in the line marked "other."

Lecture by JFDP Representative <input type="checkbox"/>	JFDP Alumnus/Alumna <input type="checkbox"/>	Website <input type="checkbox"/>
If lecture, where was it? _____	Your Workplace <input type="checkbox"/>	Radio <input type="checkbox"/>
How did you learn about the lecture? _____	Newspaper/Journal <input type="checkbox"/>	Other (please explain) <input type="checkbox"/>
_____	Friend <input type="checkbox"/>	_____
U. S. Educational Advising Center <input type="checkbox"/>	Colleague <input type="checkbox"/>	_____
U.S. Embassy/Consulate/PAS Office <input type="checkbox"/>	Television <input type="checkbox"/>	_____

Applicant
I.D. Number: _____

24. Dependents. Do you plan to invite any dependents to join you in the United States in March 2011? Please read Part A, Section IV of this application carefully for more information regarding dependents. Indicating that you wish to invite your dependents to the U.S. does not affect the selection process.

Yes ☐ No ☐ Not Sure ☐

If you answered "Yes" or "Not sure," please give the following information:

	Name (Last, First, Middle)	Date of Birth	Relationship to You
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

25. U.S. Visa. Have you ever been denied a U.S. Visa (any type)? Yes ☐ No ☐

If you answered "Yes," please explain why: _____

Have you or your spouse applied for a U.S. green card or immigrant visa lottery within the last three (3) years? Yes ☐ No ☐

26. Foreign Passport. Do you currently hold an international passport from your home country, which is valid through May 2011? Indicating that you do not have an international passport does not affect the selection process, but if you become a semi-finalist and do not have an international passport you are encouraged to apply for one at that time. Yes ☐ No ☐

27. Pledge of Authenticity

I certify that the information given in this application and all attached materials is complete and accurate to the best of my knowledge. In signing this application I certify that I am not an employee, spouse or a dependent of an employee of the U.S. Department of State. I understand that in addition to the selection process outlined in this application, the final decision of my application and my status as a JFDP grantee is contingent upon program funding, my placement at an appropriate U.S. university, and on my ability to receive and maintain a J-1 visa to the United States. If selected as a JFDP finalist, I agree to abide by the stipulations of the J-1 visa requirements, and by all program regulations, and to return to my home country for a minimum of two years upon completion of the Junior Faculty Development Program.

Signature

Day/Month/Year

Applications must be received at the U.S. Embassy – Public Affairs Section in Tashkent, Uzbekistan by the deadline of

JULY 9, 2010, 17:00.

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STATEMENT OF PURPOSE

28. Current Teaching Load. Please list the courses you currently teach at your institution. Indicate the course title, type of course (e.g. required, elective/supplemental, etc.), the course level (e.g. first year, second year, graduate level, etc.), the number of sections you teach (to how many groups of students do you teach this course each semester), the approximate number of students per section, and the hours per week spent in the classroom for all sections in total.

Class Title	Course type	Course Level	Number of Course Sections	Approximate Number of Students per Section	Hours per Week (for all sections)

29. Essay Questions. Please answer each question below thoroughly regarding your intent to participate in the Junior Faculty Development Program. **Your answers will be read by the selection committee members and, if you are selected, by the universities that will consider hosting you. University placements are determined based on an applicant's responses to the Statement of Purpose questions.** Please provide two versions of the Statement of Purpose, one in English and a translation in your native language. Both versions of your Statement of Purpose (English and native language) should be typed, single-spaced, and using an 11- or 12-point font. Each version should not exceed three pages in length. Please see Part B, Section II of the application instructions, for additional information about the requirements for the *Statement of Purpose*. Please consider the goals of the JFDP as you write your Statement of Purpose.

- Please describe your short- and long-term professional goals (in order of priority). In what ways do you anticipate that your experience in the U.S. will help you achieve these goals? Please be sure to include a detailed description of your specific goals for new and/or existing course development.
 - If applicable:** If the faculty where you work has designated certain goals for you to accomplish during the JFDP, please describe those goals in detail as well.
- Please list and describe the primary and secondary academic field area(s) that you want to explore in the U.S. Please be as specific as possible and list them in order of importance. **This information will be used to place you at an appropriate U.S. host university.**
 - If applicable:** If you are applying to a field other than the field in which you teach, please address the reason for applying to a field other than your own. It is important to understand that adequate justification and proof of your preparedness to undertake academic training in a related subject area is required in order to be eligible for applying to a different academic field. Otherwise, your application will be considered ineligible.
- What opportunities do you have in your current position to be an educational leader? Describe any leadership experiences you have had in your field. Have you had any experiences in implementing change at your institution? Please describe.
- Describe an experience you had in trying a new teaching method or curricular component in your classroom, your successes (or failures) in implementing it, and the students' reaction to it.
- Optional:** If you are interested in sharing additional information with the Selection Committee about your work and your professional background, you are welcome to submit a supplement to this application. The supplement should represent your best professional work (article, website, artistic work, course outline, etc.). The supplement can be in the form of additional text, an additional document or file, or multimedia (CD disks only please). This supplement will not be returned to you, therefore please do not submit originals.



RECOMMENDATION FORM

2011 Junior Faculty Development Program (JFDP)

Program of the Bureau of Educational and Cultural Affairs of the United States Department of State

Applicant Name:

Last Name

First Name

Middle Name

To The Applicant: After supplying the information indicated above, give this document to an eligible recommender. An eligible recommender includes colleagues, advisors, supervisors, former students, and other professionals who are familiar with your professional abilities.

To The Evaluator: The above named individual is applying for the 2011 Junior Faculty Development Program fellowship. The primary and distinct goal of the JFDP is to provide university instructors with opportunities to engage in curriculum development and explore alternative teaching methodologies, expand their knowledge in their fields of study and gather new teaching materials and resources. Participants in JFDP are also encouraged to forge relationships with U.S. host universities and their home universities in order to support ongoing contact and collaboration. Throughout their stay in the United States, JFDP Fellows observe courses, attend academic conferences, and work closely with faculty mentors from U.S. host universities to outline new courses and may be invited to present a lecture or co-teach classes at a U.S. university. Fellows will also serve as cultural resources, sharing information about their home countries with U.S. faculty, students, and community members. Fellows do not earn academic degrees through the JFDP, and must return to their home countries after completing the program.

- 1. Compared with other professionals at a similar level you have known, please indicate your evaluation of the applicant in the categories listed by a mark in the appropriate column.**

Categories Observed	Excellent	Average	Below Average	Not Observed
Intellectual ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commitment to Higher Education	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commitment to their field	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commitment to excellence in teaching	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interest in advancing their own professional qualifications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative and motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work independently	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work with others/ as part of a team	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to adapt to new situations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership Qualities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Desire and/or ability to develop new educational materials and resources	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teaching Potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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RECOMMENDATION FORM

2011 Junior Faculty Development Program (JFDP)

Program of the Bureau of Educational and Cultural Affairs of the United States Department of State

2. How long have you known the applicant?

Years: _____

3. In what context have you known this applicant?

- ☐ Supervisor
- ☐ Colleague
- ☐ Advisor
- ☐ Former student
- ☐ Other professional (familiar with applicant's abilities)

4. Overall Evaluation.

Please indicate applicant's suitability for this program. Check one of the following and explain below:

- ☐ **Highly** recommend that he/she be considered for the Junior Faculty Development Program.
- ☐ Recommend **with reservation** that he/she be considered for the Junior Faculty Development Program.
- ☐ **Do not** recommend that he/she be considered for the Junior Faculty Development Program.

Please Explain:

NARRATIVE STATEMENT

5. Please provide a narrative statement in an attached letter (on letterhead, if possible).

The letter should include any information that you feel would be of value in considering this applicant. Please be sure that the letter of recommendation speaks to the applicant's unique strengths and talents as an educator, professional and potential leader within higher education and do not simply discuss personal characteristics.

Thank you for assisting our committee. After completing this form and the accompanying narrative statement, please return to the applicant.

Name of Recommender (Printed): _____

Institution: _____

Telephone: _____

Signature: _____

Date: _____

All Application Materials Are Free of Charge and May be Copied

FIRST AND LAST NAME

Home address
Home telephone number
Home Fax number
Home e-mail address

Work address
Work telephone number
Work Fax number
Work e-mail address

EDUCATION

Give your educational background starting from the most recent degree received. Include: degree name, subject area, institution attended, date of completion

ADVANCED STUDIES IN PROGRESS (if any)

Include: degree name, subject area, institution granting the degree, estimated completion date

EMPLOYMENT

*Give the history of your employment, describing your current position **first**. Include: name, location, and dates of employment*

ACADEMIC LEADERSHIP

List any academic appointments, administrative appointments, experience as head of the department/director of studies, work on planning and/or management bodies etc. Include: appointment level, institution, dates

PROFESSIONAL EXPERIENCE

List any professional experience; including, but not limited to professional trainings, curriculum projects collaborative projects, certifications, academic and professional presentations, guest lectures. Include: Any leadership role, name, location, and dates of participation

PROFESSIONAL MEMBERSHIPS AND AFFILIATIONS

Describe your membership in any professional societies or organizations. Include: any leadership positions, name of organization, dates of membership

PROFESSIONAL CONFERENCES

Describe any professional conferences you have, organized, attended, or presented. Include: any leadership role, name of conference, location, and dates of event

RESEARCH

Describe any professional research projects you have completed or in which you are currently involved. Include any leadership positions held, subject area, dates

PUBLICATIONS

Include the titles and dates of any professional articles, books or other publications that you have authored, co-authored or edited

Books Authored, Co-Authored or Edited

Include: Name of book, publisher, Date of publication

Publications

Include: Name of article and journal, Date of publication

Other Publications or Research Grants

Include: Title of publication, date of publication; grant program, activity, dates

PROFESSIONAL AWARDS

Include: Professional awards, honors, and grants that you have received, date of award

APPLICATION CHECKLIST

For your reference only

HAVE YOU INCLUDED ONE (1) ORIGINAL AND TWO (2) COPIES OF:

- ☐ YOUR COMPLETED APPLICATION (your answers to Items 1-27)?
- ☐ YOUR STATEMENT OF PURPOSE ANSWERS IN ENGLISH AND IN YOUR NATIVE LANGUAGE (your answers to Items 28-29)?
- ☐ TWO (2) RECOMMENDATION FORMS AND ACCOMPANYING NARRATIVE STATEMENTS? (if a recommendation was written in the native language, it must be accompanied by a translation in English)
- ☐ CURRICULUM VITAE: IN ENGLISH ONLY?
- ☐ A RECENT PHOTOGRAPH OF YOURSELF ATTACHED TO THE APPLICATION?

***Applications must be received at the U.S. Embassy – Public Affairs Section in
Tashkent, Uzbekistan by the deadline of***

17:00, JULY 9, 2010